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## Farm: Initial Organic System Plan

Use this form to describe your operation. If sections do not apply, check the "none" or "not applicable" boxes. A Crop Input Inventory must also be submitted, listing **ALL** crop products in use on your farm. Submit information early in the year for which you are requesting certification. Allow ample time for review and inspection before certification is needed. Contact MOSA with questions.

SECTION 1 General Information											
Primary Account Name			Date			For Office Use		Rec'd		Initials	
First Name			Last Name			Office#	Grid #	Cert	Insp	Other	
Other names associated with account				Farm Address							
First Name(s)		Last Name(s)		City		State	Zip		County		
				Mailing Address, if different							
				City		State		Zip			
Farm Name			Name(s) for certificate		<input type="checkbox"/> primary name only <input type="checkbox"/> all of the above		Phone Information		Do not publish		
Email			Website			Home				<input type="checkbox"/>	
Describe farming background and reasons for choosing organic management:						Cell				<input type="checkbox"/>	
						Fax				<input type="checkbox"/>	
						Other				<input type="checkbox"/>	
<b>MOSA will communicate by email with your approval. Indicate what you can receive by email.</b> <input type="checkbox"/> annual update forms <input type="checkbox"/> certification letters <input type="checkbox"/> organic certificate <input type="checkbox"/> general communications <input type="checkbox"/> newsletters <input type="checkbox"/> financial communications											
<b>Indicate if you want to receive optional OMRI materials by postal mail:</b> <input type="checkbox"/> Generic Materials List <input type="checkbox"/> Products List <input type="checkbox"/> both <b>For those who prefer electronic access, the OMRI Brand Name Products List is available at <a href="http://www.omri.org">www.omri.org</a>.</b>											
<b>MOSA needs to know your plans for selling organic products to get you certified in a timely way:</b> <input type="checkbox"/> If certified, I plan to sell organic product, crops or livestock (specify) _____ around _____ (month and year) <input type="checkbox"/> no sales planned this year or all crops will be fed to organic livestock <input type="checkbox"/> I am certified with another agency until _____ (date). Which agency? _____											
<b>If you are requesting certification for any of the following, the Organic System Plan for that type of production will need to be submitted along with this Plan. Indicate which categories apply.</b> <input type="checkbox"/> Livestock or Livestock Products (dairy, meat, eggs, wool) <input type="checkbox"/> Greenhouse <input type="checkbox"/> Maple Syrup <input type="checkbox"/> Mushrooms <input type="checkbox"/> Wild Crops <input type="checkbox"/> Sprouts <input type="checkbox"/> Hydroponics <input type="checkbox"/> Processed Farm Products (specify) _____											
<b>Identify all programs for which you are requesting certification and/or verification:</b> <input type="checkbox"/> USDA National Organic Program organic certification <input type="checkbox"/> Verification of organic transition (such as for EQIP program), specify field(s) _____. <b>Is inspection required?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> EC/EU verification (additional form required) <input type="checkbox"/> US Export Arrangement with: <input type="checkbox"/> Japan, specify field(s) _____. <input type="checkbox"/> Taiwan, specify product(s) _____. <input type="checkbox"/> USDA Grassfed – for organic ruminant slaughter livestock only. Requested for _____ (type of livestock) <input type="checkbox"/> Canadian Equivalence Arrangement. Requested for _____ (specify product, livestock, or crop). <b>Do you understand the requirements for the program(s) requested?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No. <b>Explain:</b> _____ <b>Do you understand MOSA's fee structure for such certification or verification?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No. <b>Explain:</b> _____											
<b>Have you ever been inspected or certified by another agency?</b> <input type="checkbox"/> No <input type="checkbox"/> Yes. <b>Which agency?</b> _____ <i>Attach a copy of your last certification letter and certificate from that agency.</i>											
<b>Do you intend to certify with another agency this year (dual certification)?</b> <input type="checkbox"/> No <input type="checkbox"/> Yes. <b>Which agency?</b> _____											
<b>Give directions to your farm. Include a map if needed.</b>  <b>Preferred contact time:</b> <input type="checkbox"/> morning <input type="checkbox"/> afternoon <input type="checkbox"/> evening <b>Preferred contact method:</b> <input type="checkbox"/> phone <input type="checkbox"/> postal mail <input type="checkbox"/> email <b>Preferred inspection time:</b> <input type="checkbox"/> morning <input type="checkbox"/> afternoon <input type="checkbox"/> evening											

**SECTION 2 Farm and Crop Description**

NOS §§205.201(a), .202(a-b)

To be eligible for certification, land must have been managed without the use of prohibited substances for 36 months prior to the harvest of a crop to be sold, labeled or represented as organic.

Is all land under organic management?  Yes  No. Do you plan to transition more land into organic production?  No  Yes. Describe plans:

**A. CROP SUMMARY**

1. Three Year Field Histories are needed for all land you are managing organically. A Prior Land Use Declaration (PLUD) must be submitted if land was under someone else's management during the past 36 months.
2. Complete the Current Year Field Plan for all organic, transitional and conventional land under your management. Submit field maps showing all fields labeled with the same identification as on the Field Plan.
3. Using the completed Current Year Field Plan, calculate total number of acres of each type of crop and list these in the table below. Vegetable producers, for your certificate we will need a complete list of crops grown, including perennials. If your list does not fit on this crop summary, submit it along with this Plan.

CROP	ACRES			PROJECTED YIELD	√ IF CROP WILL BE SOLD
	ORGANIC	TRANSITIONAL	CONVENTIONAL		
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
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					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
	<b>Total=</b>	<b>Total=</b>	<b>Total=</b>		

**B. OFF-SITE LAND AND FACILITIES**

List any land, greenhouses, crop storage, crop handling or livestock facilities that are not located at the main farm address.

not applicable, all at main farm address

FIELD OR FACILITY IDENTIFICATION	ADDRESS	DISTANCE FROM MAIN FARM

**SECTION 3 Seeds, Seedlings and Planting Stock**

NOS §§205.201, .204

The National Organic Standards require the use of organic seeds, seedlings and planting stock. Genetically modified (GMO) seeds, seedlings, and planting stock are prohibited. Inoculants also must be non-GMO. Untreated, nonorganic seeds and planting stock may only be used if equivalent organic varieties are not commercially available. This includes cover crop and plowdown seeds. Any treatment on seeds or planting stock must be allowed by the National Organic Standards. Annual seedlings must be certified organic. Perennial planting stock must be managed organically for a minimum of 12 months before organic harvest if not from an organic source. Seed used for organic sprouts must be organic and listed separately on the Sprout Plan.

Complete the following table for all seeds, seedlings, and planting stock used or planned for use in the current season **and** any used 36 months preceding planned harvest of an organic crop this year. Prior year's seed should correspond to crop listings on Three Year Field Histories. Vegetable operations may submit this information to us in other formats. On the Greenhouse Organic System Plan, describe all areas where plants are started or grown within a structure, including greenhouses, hoopouses, or other type of buildings.. **Have the following documentation available at inspection:** receipts and a tag/bag from each variety for all seed, seedlings, and planting stock listed. If nonorganic seeds or planting stock were used this year, you also need the Organic Seed Search form or vegetable seed catalogues, documentation from companies that seeds or planting stock were untreated, and inoculants and seeds of GMO potential need non-GMO documentation from the seed company or inoculant manufacturer.

no seeds, seedlings or planting stock used. (go to next section)

**FOR INSPECTOR USE ONLY:**

YEAR USED	CROP	VARIETY	COMPANY	ORGANIC?	TREATMENTS	TAG	RECEIPT	OSS	UNTREATED VERIFICATION	NON-GMO STATEMENT	QUANTITY PURCHASED	QUANTITY PLANTED	QUANTITY SAVED
				<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> no treatment <input type="checkbox"/> inoculant or treatment name:								
				<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> no treatment <input type="checkbox"/> inoculant or treatment name:								
				<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> no treatment <input type="checkbox"/> inoculant or treatment name:								
				<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> no treatment <input type="checkbox"/> inoculant or treatment name:								
				<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> no treatment <input type="checkbox"/> inoculant or treatment name:								
				<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> no treatment <input type="checkbox"/> inoculant or treatment name:								
				<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> no treatment <input type="checkbox"/> inoculant or treatment name:								
				<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> no treatment <input type="checkbox"/> inoculant or treatment name:								
				<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> no treatment <input type="checkbox"/> inoculant or treatment name:								

**SECTION 4 Soil Fertility and Conservation Management**

NOS §§205.2, .105, .200, .201, .203, .205

The National Organic Standards require active management to build soil fertility, manage plant nutrients, protect natural resources, and prevent soil erosion. All fertility inputs must be allowed and producers must demonstrate compliance with all applicable National List annotations/restrictions for use. Producers must monitor practices and procedures, including fertility management, to verify that the organic plan is effectively implemented. Plant and animal materials, such as manure, compost, and uncomposted plant materials, must be managed so they do not contribute to contamination of crops, soil and water by plant nutrients, pathogenic organisms, heavy metals, or prohibited substance residues.

**A. GENERAL INFORMATION**

*All fertility inputs used in the past 36 months must be noted on Field Histories and the Crop Input Inventory. Inputs used or planned for use in the current year are to be noted on the Current Year Field Plan and the Crop Input Inventory. Provide ingredients information for all inputs unless OMRI or WSDA listed. Have purchase documentation available at inspection.*

no off-farm fertility inputs used

**If you use or plan to use any fertility inputs with micronutrients, provide documentation that your soils are deficient in the micronutrients used.**  not applicable, none used

**If you use Chilean nitrate, provide calculations that show you are applying at a rate that provides less than 20% of crop nitrogen needs:**  not applicable, not used

**What are your soil types?**

**What are your soil/nutrient deficiencies?**  no known deficiencies

**What are the major components of your soil and crop fertility plan?**  crop rotation  green manure plow down/cover crops  
 interplanting  incorporation of crop residues  subsoiling  summer fallow  compost  on-farm manure  
 off-farm manure  soil amendments  side dressing  foliar fertilizers  biodynamic preparations  soil inoculants  
 other:

**How do you monitor the effectiveness of your fertility management program?**  soil testing  observation of crop health  
 comparison of crop yields  crop quality testing  tissue testing  observation of soil  other:

**How often do you conduct fertility monitoring?**  monthly  annually  as needed  other:

**Rate the effectiveness of your fertility management program**  excellent  satisfactory  needs improvement

**Do you anticipate any changes?**  No  Yes. Describe:

**B. COMPOST USE**

Compost is described by National Organic Standard §205.203(c)(2). Manure not meeting compost requirements may be used on land growing crops for human consumption with restrictions as described in the next section.

no compost or compost tea produced or purchased (*go to section C*)

compost or compost tea is purchased. *List on Crop Input Inventory and include ingredient information and composting procedures.*

compost or compost tea is produced and applied to land on which crops for human consumption are grown.

**If compost is produced, what composting method is used?**  in-vessel  static aerated pile  windrows  other:

**What ingredients and additives are used?**

**Do you monitor temperature?**  No  Yes

**What temperature is maintained? How long is this temperature maintained?**

**If compost is windrowed, how many times are materials turned?**

**What records do you keep of your composting process?**

**If compost tea is produced, is it made with potable water?**

**What additives are used in compost tea preparation?**

**If products are used to clean compost tea equipment, list here:**

*Attach residue analysis/additive specifications of compost or compost tea if available.*

### C. MANURE USE

National Organic Standard §205.203(c)(1) requires that raw manure must be fully composted as defined above unless applied to fields for crops not for human consumption; incorporated into the soil 120 days prior to harvest for those crops whose edible portions have direct contact with the soil surface or soil particles; or 90 days prior to harvest for crops for human consumption whose edible portions do not contact the soil surface or soil particles.

no manure used (*go to section D*)

*If you grow crops for human consumption and use manure not fully composted as defined above, actual dates of manure application are to be noted on the Current Year Field Plan. If crops are not for human consumption, note seasonal time of application.*

#### What type of crops do you grow?

- crops not used for human consumption  
 crops for human consumption whose edible portion has direct contact with the soil  
 other crops for human consumption

**Manure types:**  liquid  semi-solid  piled  dehydrated  pelleted  other:

**What is the source of the manure you use?**  on-farm  off-farm

*If off-farm manure is used, complete and submit the Off-Farm Manure/Bedding Verification form.*

**List all manure additives, including barn lime and bedding:**

**What months do you spread manure?**

**If manure is spread on frozen ground, do you have a Nutrient Management or Conservation Plan in place?**  Yes  No  
**Describe winter manure spreading including type of ground (sod, tilled land, crop residue), slope of land, rate of application, proximity to surface water or waterways and how runoff is prevented.**

### D. NATURAL RESOURCES

National Organic Standards define organic production as a system managed to respond to conditions unique to your operation by integrating practices that foster cycling of resources, promote ecological balance, and conserve biological diversity. Production practices must maintain or improve the natural resources of the operation and minimize erosion. Irrigation water should not contaminate crops with prohibited materials. Appropriate conservation measures are to be maintained.

#### SOIL CONSERVATION METHODS

**What conservation practices are used?**  terraces  contour farming  strip cropping  under sowing/interplanting  
 winter cover crops  conservation tillage  permanent waterways  windbreaks  firebreaks  tree lines  
 retention ponds  stream bank/riparian management  other:

**What soil erosion problems do you experience?**

**Describe your efforts to minimize erosion:**

**How do you monitor the effectiveness of your soil conservation practices?**  observation of soil/fields  other:

**How often do you conduct monitoring?**  weekly  monthly  annually  as needed  other:

**Rate the effectiveness of your soil conservation program**  excellent  satisfactory  needs improvement

**Do you anticipate any changes?**  No  Yes **Describe:**

#### WATER CONSERVATION METHODS

**How are water systems used?**  none  irrigation  livestock  foliar sprays  greenhouse  washing crops *Submit water test*

**Source of water:**  on-site well(s)  river/creek/pond  spring  municipal/county  irrigation district

**What practices are used to protect water quality?**  fencing livestock from waterways  scheduled use of water  
 sediment basin  land forming/laser leveling  manure, fertilizer and compost stored away from water  drip irrigation  
 micro-spray  other:

**List known contaminants in water supplies in your area:**

**Describe your efforts to minimize water contamination problems:**

Do any fields or portions of fields flood frequently?  No  Yes. Describe:

How do you monitor the effectiveness of your water quality protection practices?  observation of water color/odor/taste  
 observation of surface water banks  water testing

How often do you monitor water quality?  weekly  monthly  annually  as needed  other:

Rate the effectiveness of your water quality program  excellent  satisfactory  needs improvement

Do you anticipate any changes?  No  Yes Describe:

**E. BIOLOGICAL DIVERSITY**

How does your operation provide for biological diversity?  leaving uncultivated areas  diversity among farm animal species  
 diversity of crops grown  fencing livestock out of woods  hedgerows/windbreaks  wildlife food plots  wildlife corridors  
 bird/bat/bee boxes  maintaining wetlands  ponds  providing habitat for pollinators or insect predators  allowing fence lines to grow  
 companion planting & intercropping  streambank/riparian management  avoiding nests or not mowing during breeding season  
 encouraging/reintroducing native species  establishing legal conservation areas  other:

How do you control invasive plants or animals? Describe:

**SECTION 5 Crop Management**

NOS §§205.105, .201, .205, .206

The National Organic Standards require a crop rotation plan that maintains or improves soil organic matter, and prevents weed, pest, and disease problems. This may include sod, legumes, other nitrogen-fixing plants and green manure crops. Crops of the same species or family should not be grown repeatedly without interruption on the same field. Perennial cropping systems should use means such as alley cropping, intercropping and hedgerows to introduce biological diversity. Producers should utilize sanitation measures to remove disease vectors, weed seeds, and habitat for pests. Cultural practices, including selection of plant species and varieties adapted to site-specific conditions should be used to enhance crop health. Allowed synthetic materials on the National List may only be used for weed, pest and disease control when all other management practices used prove insufficient to prevent or control problems and all annotations and restrictions are followed.

**A. CROP ROTATION**

List all crops including any cover crops and plowdowns. Use 1 column only unless you have different rotations in different fields.

No rotation, permanent \_\_\_\_\_ (go to section B)

Year 1	Year 1	Year 1
Year 2	Year 2	Year 2
Year 3	Year 3	Year 3
Year 4	Year 4	Year 4
Year 5	Year 5	Year 5
Year 6	Year 6	Year 6

**B. WEED MANAGEMENT**

List any weed control products used or planned for use this crop year on the Current Year Field Plan and the Crop Input Inventory. Inputs used in the previous 36 months need to be listed on Three Year Field Histories and the Crop Input Inventory. Provide ingredients information for all products that are not OMRI or WSDA listed.  no weed control products used

What are your problem weeds?

What methods do you use to prevent and control weeds?  crop rotation  field preparation  prevention of weed seed set  
 delayed seeding  monitoring soil temperature  soil sterilization  use of fast emerging varieties  stale seedbed  
 mechanical cultivation  use of hand tools  hand weeding  mowing  livestock grazing  flame weeding  
 corn gluten  steam weeding  electrical  smother crops  black fallow  non-synthetic mulch  synthetic mulch  
 soap-based herbicides  other:

What types of mulch are used?  none used

If you use plastic or other synthetic mulches, is the mulch removed at the end of the growing or harvest season?

Yes  No. Explain:

How do you dispose of synthetic or plastic mulch?

If you use newspaper or other recycled paper for mulch, do you use paper with glossy or colored inks?  Yes  No

Do you use or plan to use weed control products with annotations/restrictions stated in the National List?  No

Yes. Do you comply with these annotations or restrictions?  Yes  No. Explain:

How do you monitor the effectiveness of your weed management?  observation of weeds  observation of crop health

comparison of crop yields  weed counts  other:

How often do you monitor for weeds?  weekly  monthly  annually  as needed  other:

Rate the effectiveness of your weed management program:  excellent  satisfactory  needs improvement

Do you anticipate any changes?  No  Yes. Explain:

### C. PEST AND DISEASE MANAGEMENT

List any pest and disease control products used or planned for use this crop year on the Current Year Field Plan and the Crop Input Inventory. Inputs used in the previous 36 months need to be listed on Three Year Field Histories and the Crop Input Inventory. Provide ingredients information for all products that are not OMRI or WSDA listed.

no pest or disease products used

What crop pests are present on your farm?  no pest problems  insects (specify):

rodents  gophers  birds  deer  other animals (specify):

What strategies do you use to prevent or control pest damage to crops?  none  crop rotation  selection of plant

species/varieties  development of habitat for natural enemies  timing of planting  companion planting  frog ponds

bat houses  bird houses  hand picking  monitoring  trap crops  physical barriers  physical removal

traps  lures  IPM  insect repellents  animal repellents  release of predators/parasites of pest species

use of approved products  use of restricted products  limited use of prohibited products  other:

What are your problem crop diseases?  none known

What disease prevention strategies do you use?  none  crop rotation  field sanitation  selection of plant

species/varieties  timing of planting/cultivating  plant spacing  vector management  soil balancing  solarization

companion planting  compost/tea use  use of allowed or restricted materials  other:

Do you use or plan to use pest or disease control products with annotations/restrictions stated in the National List?

No  Yes. Do you comply with these annotations or restrictions?  Yes  No. Explain:

How do you monitor the effectiveness of your pest and disease management?  soil testing  microbiological testing

tissue testing  observation of soil  observation of crop health  comparison of crop yields  crop quality testing

monitoring records kept  traps for insect monitoring  other:

How often do you monitor for pests and diseases?  weekly  monthly  annually  as needed  other:

Rate the effectiveness of your pest and disease management:  excellent  satisfactory  needs improvement

Do you anticipate any changes?  No  Yes. Explain:

**SECTION 6 Maintenance of Organic Integrity**

NOS §§205.201, .202, .272

**A. ADJOINING LAND USE**

The National Organic Standards require that organic production areas including pastures have distinct boundaries and buffer zones to prevent the unintended application of or contact with prohibited substances. Organic production areas that adjoin land not under organic management may require the establishment of a buffer area or setback fencing for organic pasture if natural barriers, roads, headlands or waterways don't provide enough separation. Producers may also submit a signed Verification of Adjoining Land Use (VALU) form from the adjoining land manager verifying that no prohibited products have been or will be applied to the adjoining land. A buffer is required unless adequate natural buffers or a signed VALU are in place. Crops harvested from a buffer area are nonorganic and records need to be kept of sale or use.

**Do you understand the buffer maintenance requirements described above?**  Yes  No. **Explain:**

*Describe organic production areas that adjoin land not under organic management in the chart below and note these areas as "Conventional" on your field maps. Buffer harvests and the sale or use of buffer crops need to be recorded, either in the Field Activity Log or on the Nonorganic Crop Usage Form. Note all buffers on field maps.*

not applicable, no additional buffering is needed because of adequate natural buffers

FIELD NUMBERS	MEANS OF CONTAMINATION AVOIDANCE	ADJOINING LAND USE AND MANAGER	IF CROP IS HARVESTED FROM BUFFER, DESCRIBE USE OR SALE
	<input type="checkbox"/> Buffer Width= _____ <input type="checkbox"/> VALU Good until _____		<input type="checkbox"/> Not harvested <input type="checkbox"/> Used for _____ <input type="checkbox"/> Sold or given to _____
	<input type="checkbox"/> Buffer Width= _____ <input type="checkbox"/> VALU Good until _____		<input type="checkbox"/> Not harvested <input type="checkbox"/> Used for _____ <input type="checkbox"/> Sold or given to _____
	<input type="checkbox"/> Buffer Width= _____ <input type="checkbox"/> VALU Good until _____		<input type="checkbox"/> Not harvested <input type="checkbox"/> Used for _____ <input type="checkbox"/> Sold or given to _____
	<input type="checkbox"/> Buffer Width= _____ <input type="checkbox"/> VALU Good until _____		<input type="checkbox"/> Not harvested <input type="checkbox"/> Used for _____ <input type="checkbox"/> Sold or given to _____
	<input type="checkbox"/> Buffer Width= _____ <input type="checkbox"/> VALU Good until _____		<input type="checkbox"/> Not harvested <input type="checkbox"/> Used for _____ <input type="checkbox"/> Sold or given to _____
	<input type="checkbox"/> Buffer Width= _____ <input type="checkbox"/> VALU Good until _____		<input type="checkbox"/> Not harvested <input type="checkbox"/> Used for _____ <input type="checkbox"/> Sold or given to _____
	<input type="checkbox"/> Buffer Width= _____ <input type="checkbox"/> VALU Good until _____		<input type="checkbox"/> Not harvested <input type="checkbox"/> Used for _____ <input type="checkbox"/> Sold or given to _____
	<input type="checkbox"/> Buffer Width= _____ <input type="checkbox"/> VALU Good until _____		<input type="checkbox"/> Not harvested <input type="checkbox"/> Used for _____ <input type="checkbox"/> Sold or given to _____
	<input type="checkbox"/> Buffer Width= _____ <input type="checkbox"/> VALU Good until _____		<input type="checkbox"/> Not harvested <input type="checkbox"/> Used for _____ <input type="checkbox"/> Sold or given to _____
	<input type="checkbox"/> Buffer Width= _____ <input type="checkbox"/> VALU Good until _____		<input type="checkbox"/> Not harvested <input type="checkbox"/> Used for _____ <input type="checkbox"/> Sold or given to _____

**To whom has written notification been submitted to prevent accidental contamination on your farm?**

none  highway departments  electric companies  aerial spray companies/airports  residential neighbors  
 drainage commissions  Farm Service Office  other:

**Are roadsides sprayed in your area?**  Yes  No

**Do you post signs along roadsides that adjoin organic fields?**  Yes  No

**How do you monitor for crop contamination from neighboring non-organic operations?**  visual observation  photographs  
 GMO testing  residue analysis  wind direction/speed data  other:

**How do you monitor the effectiveness of your crop contamination management?**  soil testing  microbiological testing  
 tissue testing  observation of soil  observation of crop health  comparison of crop yields  crop quality testing  
 monitoring records kept  traps for insect monitoring  other:

**How often do you conduct crop contamination monitoring?**  weekly  monthly  annually  as needed  other:  
**Rate the effectiveness of your crop contamination management:**  excellent  satisfactory  needs improvement  
**Do you anticipate any changes?**  No  Yes. **Explain:**

**Is lumber that is treated with arsenate or other prohibited materials in contact with soil used to grow organic crops, including pasture?**  No  Yes. **Describe:**

**B. EQUIPMENT**

To prevent commingling and contamination, all equipment used in organic crop production must be free of nonorganic crops and prohibited materials. Contamination includes risk from oil, fuel and hydraulic fluids. Equipment used for both organic and nonorganic farming must be cleaned prior to use on organic fields or crops and records kept. MOSA provides the Cleaning Log for you to document equipment cleaning.

List equipment used for planting, tillage, weed control, input application, spraying, harvesting, and crop transport, including custom hire equipment.  none

TYPE OF EQUIPMENT	CHECK (✓) ALL THAT APPLY	IF EQUIPMENT IS USED FOR CONVENTIONAL OR TRANSITIONAL CROPS AS WELL AS ORGANIC CROPS, HOW IS IT CLEANED BEFORE ORGANIC USE?
	<input type="checkbox"/> owned <input type="checkbox"/> rented <input type="checkbox"/> custom <input type="checkbox"/> organic use only	
	<input type="checkbox"/> owned <input type="checkbox"/> rented <input type="checkbox"/> custom <input type="checkbox"/> organic use only	
	<input type="checkbox"/> owned <input type="checkbox"/> rented <input type="checkbox"/> custom <input type="checkbox"/> organic use only	
	<input type="checkbox"/> owned <input type="checkbox"/> rented <input type="checkbox"/> custom <input type="checkbox"/> organic use only	
	<input type="checkbox"/> owned <input type="checkbox"/> rented <input type="checkbox"/> custom <input type="checkbox"/> organic use only	
	<input type="checkbox"/> owned <input type="checkbox"/> rented <input type="checkbox"/> custom <input type="checkbox"/> organic use only	
	<input type="checkbox"/> owned <input type="checkbox"/> rented <input type="checkbox"/> custom <input type="checkbox"/> organic use only	
	<input type="checkbox"/> owned <input type="checkbox"/> rented <input type="checkbox"/> custom <input type="checkbox"/> organic use only	
	<input type="checkbox"/> owned <input type="checkbox"/> rented <input type="checkbox"/> custom <input type="checkbox"/> organic use only	
	<input type="checkbox"/> owned <input type="checkbox"/> rented <input type="checkbox"/> custom <input type="checkbox"/> organic use only	
	<input type="checkbox"/> owned <input type="checkbox"/> rented <input type="checkbox"/> custom <input type="checkbox"/> organic use only	
	<input type="checkbox"/> owned <input type="checkbox"/> rented <input type="checkbox"/> custom <input type="checkbox"/> organic use only	
	<input type="checkbox"/> owned <input type="checkbox"/> rented <input type="checkbox"/> custom <input type="checkbox"/> organic use only	
	<input type="checkbox"/> owned <input type="checkbox"/> rented <input type="checkbox"/> custom <input type="checkbox"/> organic use only	

**Is your equipment maintained so that fuel, oil and hydraulic fluid do not leak?**  not applicable  Yes  No



<b>How do you clean storage units prior to storage of organic crops?</b>
<b>How do you prevent and control insect pests in crop storage areas?</b> <input type="checkbox"/> None <input type="checkbox"/> Traps – specify bait: _____ <input type="checkbox"/> Bait – specify type: _____ <input type="checkbox"/> Other – specify: _____
<b>How do you prevent and control rodents in crop storage areas?</b> <input type="checkbox"/> None <input type="checkbox"/> Traps – specify bait: _____ <input type="checkbox"/> Bait – specify type: _____ <input type="checkbox"/> Other – specify: _____
<b>Are any inoculants or preservatives used or planned for use on organic crops?</b> <input type="checkbox"/> No <input type="checkbox"/> Yes. <i>List on Crop Input Inventory.</i>
<i>If any inputs or pest control products are used on or around organic products, list on the Crop Input Inventory and provide ingredients information for all products that are not OMRI or WDSA listed.</i> <input type="checkbox"/> no pest control or crop inputs
<b>How do you keep storage records and records of any necessary cleaning?</b>
<b>E. ON-FARM PROCESSING/HANDLING</b>
The National Organic Standards require an organic operation to have measures in place to prevent the commingling of organic and nonorganic products during post-harvest handling, including feed processing for livestock. <input type="checkbox"/> no further processing or handling of crops or product after harvest ( <i>go to section F</i> )
<b>Between harvest and storage, use or sale of your crop or product, do you do any of the following on your farm?</b> <input type="checkbox"/> wash ( <i>submit water test</i> ) <input type="checkbox"/> package <input type="checkbox"/> dry <input type="checkbox"/> roast, shell, roll or crack feed <input type="checkbox"/> clean <input type="checkbox"/> other:
<b>Describe how your product gets from harvest to storage, use or sales:</b> <input type="checkbox"/> no on-farm handling, crop sold from field
<b>Are equipment and/or processing areas used for both organic and nonorganic products?</b> <input type="checkbox"/> No <input type="checkbox"/> Yes <b>Describe steps taken to prevent commingling and contamination:</b>
<b>Describe your methods of equipment and processing area cleaning:</b> <i>Any cleaning products used are to be listed on the Crop Input Inventory.</i>
<b>What types of packaging materials are used?</b> <input type="checkbox"/> none <input type="checkbox"/> plastic <input type="checkbox"/> paper <input type="checkbox"/> cardboard <input type="checkbox"/> wood <input type="checkbox"/> glass <input type="checkbox"/> metal <input type="checkbox"/> foil <input type="checkbox"/> waxed paper <input type="checkbox"/> natural fiber <input type="checkbox"/> synthetic fiber <input type="checkbox"/> other: <b>Are packaging materials used or new?</b> <input type="checkbox"/> used packaging <input type="checkbox"/> new packaging
<b>In what form are finished products shipped?</b> <input type="checkbox"/> dry bulk <input type="checkbox"/> liquid bulk <input type="checkbox"/> tote bags <input type="checkbox"/> tote boxes <input type="checkbox"/> paper bags <input type="checkbox"/> foil bags <input type="checkbox"/> metal drums <input type="checkbox"/> mesh bags <input type="checkbox"/> cardboard drums <input type="checkbox"/> cardboard cases <input type="checkbox"/> plastic crates <input type="checkbox"/> waxed boxes <input type="checkbox"/> other:
<b>F. TRANSPORTATION OF CROP, FEED OR OTHER ORGANIC PRODUCTS</b>
<input type="checkbox"/> no incoming or outgoing transport of crops, feed or products.
<b>Who is responsible for arranging transportation of organic products?</b> <input type="checkbox"/> self <input type="checkbox"/> buyer <input type="checkbox"/> seller <input type="checkbox"/> other:
<b>How are organic products transported?</b>
<b>What steps are taken to protect the integrity of organic products during transport?</b> <input type="checkbox"/> dedicated organic only <input type="checkbox"/> inspecting transport units prior to loading <input type="checkbox"/> cleaning transport units prior to loading <input type="checkbox"/> use of clean truck verification <input type="checkbox"/> letter/contract with transport company stating organic requirements <input type="checkbox"/> use of cleaning log <input type="checkbox"/> other: <b>How do you keep records of any necessary cleaning of transport units?</b>
<b>G. MARKETING/LABELING</b>
<b>How are organic crops or products sold?</b> <input type="checkbox"/> no organic crop/produce sales <input type="checkbox"/> direct to consumer <input type="checkbox"/> direct to retail <input type="checkbox"/> direct to bulk buyer <input type="checkbox"/> other:
<b>Do you use or plan to use the USDA organic seal on product labels or marketing information?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <b>Do you use or plan to use the MOSA seal on product labels or marketing information?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Attach copies of all organic product labels. All labels making an organic claim need to be approved by MOSA prior to use.</i>
<b>How do you plan to keep sales records?</b>

**SECTION 7 Record Keeping Requirements**

NOS §§205.103, .201

*The National Organic Standards require that records disclose all agricultural activities and transactions of the operation, be maintained for five years, and demonstrate compliance. Records are to be such that organic products can be tracked back to the field or location where they were produced and are to be accessible at inspection.*

MOSA requires that operators keep a log of activities as applicable to your operation. The following need to be included: field preparation, planting information, application of fertility, weed/disease/pest control inputs, harvests and yields, storage, and pasture management.

**How do you record your field activities?**  calendar  notebook  filing system  journal  electronic  other:

**Who is responsible for this record keeping?**

**Describe your lot numbering system, including year crop grown, or other means of tracing product from seed to sale:**

It is required for MOSA's ISO Guide 65 accreditation (for USDA Grassfed or EU Verification only) that you maintain a complaint file or log in the event that you receive a complaint about your organic product or the management of your organic operation. A form is provided in the application packet.

**If applicable, how do you intend to keep such records?**  complaint log  other:

**What other records do you maintain?**  none that are not listed above

The National Organic Standards require that you keep a copy of all certification documents for a minimum of 5 years.

**How do you intend to maintain these records?**  hard copy  electronically  both

**SECTION 8 Additional Information**

**The following information is also being submitted:**

- |  |   |
|--|---|
| <input type="checkbox"/> Livestock, Handling, Greenhouse, Maple Syrup, Wild Crop, Sprout, Mushroom, Hydroponic, EU/EC, or Excluded Handler Organic System Plan(s), <i>as applicable</i>        | <input type="checkbox"/> Most recent Certification Determination Letter from previous certifier |
| <input type="checkbox"/> Field and facility maps including all fields, greenhouses, crop handling and storage facilities, livestock pasture, outdoor areas, and housing and feed storage areas | <input type="checkbox"/> Proposed organic product labels, if used                               |
| <input type="checkbox"/> Current Year Field Plan for all in-ground production  | <input type="checkbox"/> Soil and water tests, as necessary                                     |
| <input type="checkbox"/> Three Year Field Histories  | <input type="checkbox"/> Prior Land Use Declaration, <i>as applicable</i>                       |
| <input type="checkbox"/> Crop Input Inventory and labels or ingredients information for inputs   | <input type="checkbox"/> Verification of Adjoining Land Use forms, <i>as applicable</i>         |

**SECTION 9 Affirmation**

I affirm that all statements made in my Organic System Plan are true and correct. No prohibited products have been applied to fields for which I am requesting certification during the three-year period prior to projected organic harvest. In addition to annual inspection requirements, I understand that my operation may be subject to unannounced inspection and/or sampling for residues at any time as deemed necessary to ensure compliance with the National Organic Standards. I consent to the use of subcontracted inspectors and laboratory analysis services as necessary, and hereby agree to a release of information from suppliers or service providers, should such be necessary to verify compliance.

I understand that failure to follow the National Organic Program or MOSA certification requirements or giving false information may result in denial, suspension or revocation of the certification of my operation. I understand that certification of my operation may depend on my ability to supply information that MOSA needs to evaluate my request for certification. I understand that acceptance of my Organic System Plan in no way implies granting of certification. I agree to follow the National Organic Standards and MOSA certification requirements.

If I am submitting this form electronically, I understand that an electronic signature has the same legal effect and can be enforced in the same way as a written signature. By typing my name below I am electronically signing this form.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Print Name** \_\_\_\_\_

**Make copies of all Organic System Plans and supporting documents and submit with fees by mail to MOSA, PO BOX 821, VIROQUA, WI 54665 or electronically to [mosa@mosaorganic.org](mailto:mosa@mosaorganic.org)**

# 3 YEAR FIELD HISTORY - 2011



Name

Use a separate line for each field and list fields in order. Do not group fields on the same line unless the fields are always farmed as one field.

Office Use Only	Field #	Acres	Rent or Own	Organic	Transitional	Conventional	Crop	Seed variety and company ( List any inoculants or seed treatments)	Input (such as fertilizer, lime, weed or pest control products and manure)	Amount / Rates of input used	Input application dates
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
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# 3 YEAR FIELD HISTORY - 2011



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				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

# 3 YEAR FIELD HISTORY - 2010



Name

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				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

# 3 YEAR FIELD HISTORY - 2010



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				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

# 3 YEAR FIELD HISTORY - 2009



Name

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				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
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# 3 YEAR FIELD HISTORY - 2009



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				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
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				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

# CURRENT YEAR FIELD PLAN



**Year:**

**Name:**

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				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
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				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
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				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

Crop	O	T	C	Total Acres Per Crop:	Crop	O	T	C	Total Acres Per Crop:
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Total <input type="checkbox"/> Subtotal		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Total <input type="checkbox"/> Subtotal
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Total <input type="checkbox"/> Subtotal		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Total <input type="checkbox"/> Subtotal

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# CURRENT YEAR FIELD PLAN



**Year:**

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# CROP INPUT INVENTORY



**Year**

**Name**

Submit this form with your initial or long Farm Organic System Plan. List all crop inputs except seeds.

Office Use Only			Complete Product Name	Manufacturer	Purpose for Use	Status
Status	Initials	Date				
						<input type="checkbox"/> Received MOSA approval for use <input type="checkbox"/> Proposed for use, ingredients provided <input type="checkbox"/> OMRI listed
						<input type="checkbox"/> Received MOSA approval for use <input type="checkbox"/> Proposed for use, ingredients provided <input type="checkbox"/> OMRI listed
						<input type="checkbox"/> Received MOSA approval for use <input type="checkbox"/> Proposed for use, ingredients provided <input type="checkbox"/> OMRI listed
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